



Good Shepherd Episcopal Church
8545 E. Dry Creek Rd. Centennial, Colorado 80112

CONTEMPORARY MUSIC DIRECTOR
JOB DESCRIPTION

GENERAL UNDERSTANDINGS AND COVENANTS

1. Music is an integral part of the life of Good Shepherd. Under the leadership of the clergy, the Employee exercises an important ministry that reaches out to the staff, ensemble members, members of the congregation, and the community.
2. The Employee agrees to recognize and facilitate the pastoral dimension of this position.
3. The music ministry will involve the Employee as a music director, and as a principal musician of Good Shepherd. As a music director, the Employee will teach music and explain [worship/liturgical] concepts. As a musician, the Employee will be diligent in preparation and performance, and will cooperate with others to provide and enable the highest possible standard of worship at Good Shepherd.
4. The Employee and the Rector (or Priest in Charge, hereafter referred to as "Rector") agree to meet regularly to facilitate collegiality in the music ministry. (See #8 under employee's responsibilities for specific meetings)
5. It is understood that a variety of traditions and styles in music may be appropriate for the services, and that the use of a variety of instruments may be expected. It is also understood that the Employee, other music director positions, and the Rector will collaborate to create a blended music platform at various services.

EMPLOYEE'S RESPONSIBILITIES

1. The employee shall devote 10 hours per week to this position.
2. The employee will provide instrumental & vocal leadership at the weekly blended services, as well as schedule "Contemporary" services from Labor Day to Memorial Day, directing the Contemporary Music ensemble(s) and selecting appropriate music from Good Shepherd's Song Book for each service. During the summer months (June, July and August) provide



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musical leadership for the main service at least once a month, including an anthem. Maintain, with Organist/Choir Director, the master music schedule on behalf of the church which outlines the scheduling of all music at Good Shepherd.

3. Provide instrumental and vocal leadership for the following additional services during the year: Christmas Eve, Ash Wednesday, Maundy Thursday, Holy Saturday, Easter Day.
4. Rehearse once weekly with the ensemble(s), unless the ensemble(s) are not assigned to play on a given Sunday. Provide an anthem for the morning and afternoon services approximately 10 times during the year depending on musician availability. Provide set lists for the ensemble members along with sheet music/ chord charts if these are new pieces.
5. Cooperate with the Rector in the area of general planning and leadership of the music program. The Employee shall be directly responsible to the Rector.
6. Be responsible for the purchase of all music and music supplies (for the Contemporary Music ensemble), utilizing resources and relationships with CCLI, Hymncharts and Music Notes. Expenditures in this area shall not exceed the amount provided in the church budget for the current fiscal year.
7. Maintain the contemporary music library in an orderly fashion and maintain, at Good Shepherd's expense, a suitable number of copies of musical pieces to enable performance of those pieces by the contemporary music ensemble. The Employee shall not engage in the unauthorized duplication of copyrighted materials by photocopying or any other means that would expose Good Shepherd to liability for penalties under existing or future copyright laws. In the event that photocopying of music becomes necessary for appropriate purposes, the Employee, on behalf of Good Shepherd, shall first obtain all necessary permissions and authorizations prior to any such reproduction of copyrighted materials. Good Shepherd hereby indemnifies the Employee from all liability in connection with the foregoing, provided the Employee complies with this paragraph.
8. Attend regularly scheduled meetings of staff, music team, and, upon reasonable notice, attend such other committee meetings as may be necessary—or make necessary arrangements with Rector if staff meetings are at a time when attendance is impossible.
9. Report to the appropriate committee(s) on the condition and needs for the maintenance of Good Shepherd's sound system and audio equipment. Good Shepherd shall provide for the proper care of the sound system.



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10. Be present in the buildings and facilities of Good Shepherd a minimum of 7 hours weekly, of which hours at least 1.5, (if possible—subject to other, non-Good Shepherd work responsibilities) shall be during the normal office hours, in order to facilitate communication with staff and to achieve integration and collegiality with all programs at Good Shepherd.

11. The employee may also be asked to plan and coordinate other events, such as community musical events to be hosted by Good Shepherd (e.g., Music with a Mission concerts) at various times during the year.

12. In light of the fact that the employee may work one-on-one with children and youth, the employee will attend the Safeguarding God's Children training and Sexual Misconduct training.

EXPECTED SKILLS

Strong verbal and written communication skills.

Worship leader experience

In-depth knowledge of music theory

Proficient in at least one performance area, such as keyboard, guitar, organ, or voice

Ability to lead, recruit and teach lay musicians and conduct live performances

COMPENSATION: \$20/hour

If interested, please contact:

The Rev. Gary Brower, PhD

gbrower@gshep.org

303-740-26688